



March 31st, 2020

Dear Cambridge Village of Apex Residents and Families,

We first want to thank all residents for your support and understanding of the changes we have made. We are doing our best to keep the community safe and you all have been so gracious and your support has been greatly appreciated by all staff. With the upcoming expected increase in COVID-19 cases across the country, we are working to implement as many guidelines as possible to enforce social distancing. President Trump has extended social distancing guidelines through the month of April. We are taking as many steps as we can to limit residents from going against these federal guidelines.

Lifestyle/Activities

Beginning Wednesday, April 1st, the Card Room, Activity Room, and Theater will not be open for use. The CDC, President Trump, and all of our health care partners advise practicing the six-foot separation rule as much as possible. We do not feel we can keep these rooms adequately cleaned for independent use and do not feel residents should be congregating in these spaces voluntarily going forward. We will also be removing chairs at card tables in different locations around the community.

Wellness Center

We have adjusted our equipment in the area to adhere to the six-foot separation guidelines. Some machines will not be available for use due to these changes. We will continue to monitor usage of the area and continue to be staffed as was stated in the letter sent on 3/27 until further notice.

Restaurant

We will continue dining services as they have been operating. The new stations in the dining room enforce six-foot spacing when residents come to pick up their meals. The Cambridge Market will be open in the Pub from 11:00am-3:00pm Monday-Friday. We do have a plan in place for delivery-only that would go into place IF there was a confirmed COVID-19 case in the community.

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Housekeeping

When housekeepers are in your apartment, please keep your distance and adhere to social distancing if communicating with the employee. We want to keep our staff and residents as safe and healthy as possible during this time. If a housekeeper feels you are violating this policy, they will kindly request that you keep your distance. We will continue to clean apartments, but services will be adjusted throughout the month of April. If you have questions about specific services, please call our housekeeping director, Leslie Kelly, at (919) 629-8156.

Meetings with Department Managers

We ask that if any residents need to meet/speak with a department manager who has an office, please attempt to call the manager first to either setup an appointment or, if possible, conduct the meeting over the phone. See managers contact information below.

Executive Director	Sam Murray	(919) 629-8148	smurray@cvsliving.com
Asst. Executive Director	Lea Kilpatrick	(919) 629-8158	lkilpatrick@cvsliving.com
Director Optimal Living	Teresa Sawyer	(919) 812-6570	tsawyer@cvsliving.com
Resident Relations	Michele Cox	(919) 629-8145	mcox@cvsliving.com
Business Office	Melissa Hicks	(919) 629-8154	mhicks@cvsliving.com
Marketing Director	Katina Faulkner	(919) 629-8142	kfaulkner@cvsliving.com
Community Relations	Sam Kelly	(919) 629-8149	skelly@cvsliving.com
Wellness Director	Patrick Schrader	(919) 629-8151	pschrader@cvsliving.com
Housekeeping Director	Leslie Kelly	(919) 629-8156	lkelly@cvsliving.com
Lifestyle Director	Allison Bailey	(919) 629-8157	acbailey@cvsliving.com
Reception Coordinator	Terrie Lepore	(919) 629-8143	tlepore@cvsliving.com
Neighbor Health	Dave Comer/Erica	(919) 906-1768	esuarez@cvsliving.com
Front of House	Nathan Lambdin	(919) 629-8160	nlambdin@cvsliving.com
Salon Director	Azia Herring	(919) 629-8152	aherring@cvsliving.com
Maintenance Director	Nick Shyne	(919) 629-8147	nshyne@cvsliving.com
Executive Chef	Bobby Senter	(919) 629-8144	rsenter@cvsliving.com

Based on current CDC guidelines, at this time we do expect many of the current amenity changes to be in place for at least the entire month of April. We will continue to update residents and families when changes are made.

Sincerely,

Sam Murray
Executive Director
Cambridge Village of Apex